

Part-Time Children's Ministry Director (15-20 Hours per week)

Reporting Relationships: Elders, Lead Pastor, Operations Pastor

Direct Report: Lead Pastor

Reports: Children's Ministry Volunteers

10,000 ft. View

- Have a plan for the long-term development of disciples at the children's level, with realistic goals set based on 15-20 dedicated work hours per week
 - o In concert with the overall church direction, identify a process for making disciples at the Children's level
- Recruit, equip, develop, and oversee a volunteer team to assist in children's disciple making; regularly meet with your team to cast vision, dream, and implement new ministry strategies
 - o Create a Children's Ministry Scorecard that is specific to Children's Ministry, but that also aligns with the overall church strategy, which can be used to evaluate progress and identify areas that need greater attention
- Plan, Oversee, and Implement a Sunday morning, age-appropriate Children's ministry
- Regularly communicate with parents regarding any upcoming scheduling or events
- Attend quarterly reviews and performance evaluations
- Work with the Operations Pastor to ensure a process for identifying and connecting with first-time families that checked into Children's Ministry
- Attend weekly staff-meetings and keep the Operations Pastor informed of any upcoming events, and the Lead Pastor informed of any church-wide communication that is needed for those events, volunteer recruitment, or other purposes
 - o Also be an advocate for young families in any planning process, ensuring other pastoral staff are not overlooking important details or how any specific scheduling's may interfere with the average young family

2,000 ft. View

- Be in the office one day a week (Tuesdays from 9-3)
 - o For staff meetings, vision casting, scheduling, and comradery
- Oversee all Sunday morning Children's Ministry programming (Sundays from 8-12)
 - o Manage the teaching/volunteer schedules, curriculum, check-in procedures, etc.
- Help plan, and participate in, all church-wide events

*Outside of the normal weekly expected 10 hours, the additional 5-10 expected hours per week are flexible as needed, and can be worked from home as needed.

Start Date: September 1st, 2025 (possibly earlier as timing allows)

Compensation: 18,000.00/year PT at-will employee

To Apply: Please send a cover letter and resume to Jaret.alvis@myfcc.church. If you have not been contacted within two weeks, please note at that time that we will not be moving forward with your application.